

Piota School Communication App Registration

5 Steps to Register:

Registration is a simple process for parents but allows us as a school to ensure we are sending information that might be sensitive only to parents. You'll still receive all the normal information, but registration will allow us to send some more personalized information across to you such as push notification to advise that a school trip is running late, or we need to change a collection point – information that we wouldn't want available to the general public but need to get to you quickly and securely.

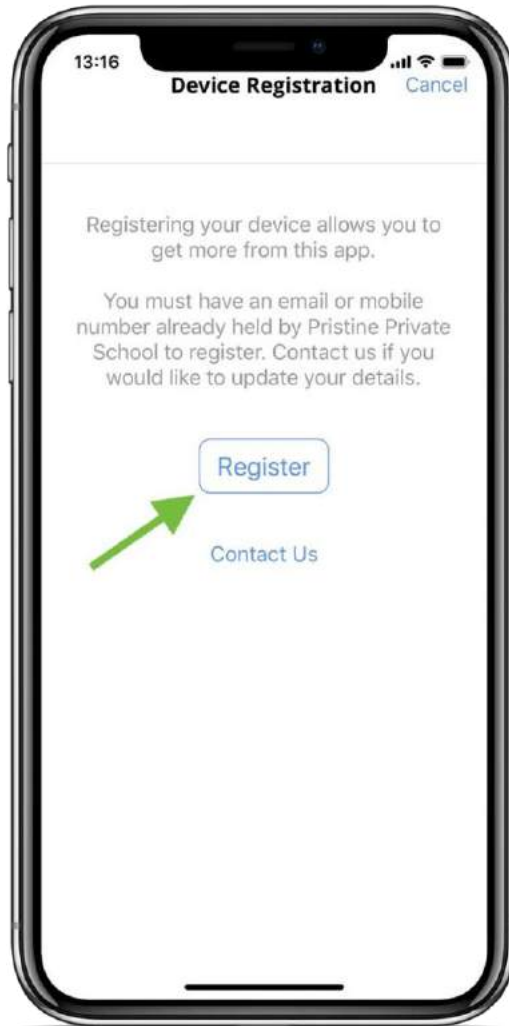
1. Search for "Piota Schools" in the Apple app store or the Google Play store on Android devices and download the application on your device
2. Launch the app, you will be asked to enter the name of the school, Type "Pristine Private School" into the search box. Our app will then open

Step 1: To register, all you need to do is click on the padlock symbol in the top right-hand corner of the home screen in the app. You will need to authenticate with either the mobile or email contact details we hold for you on the school system.



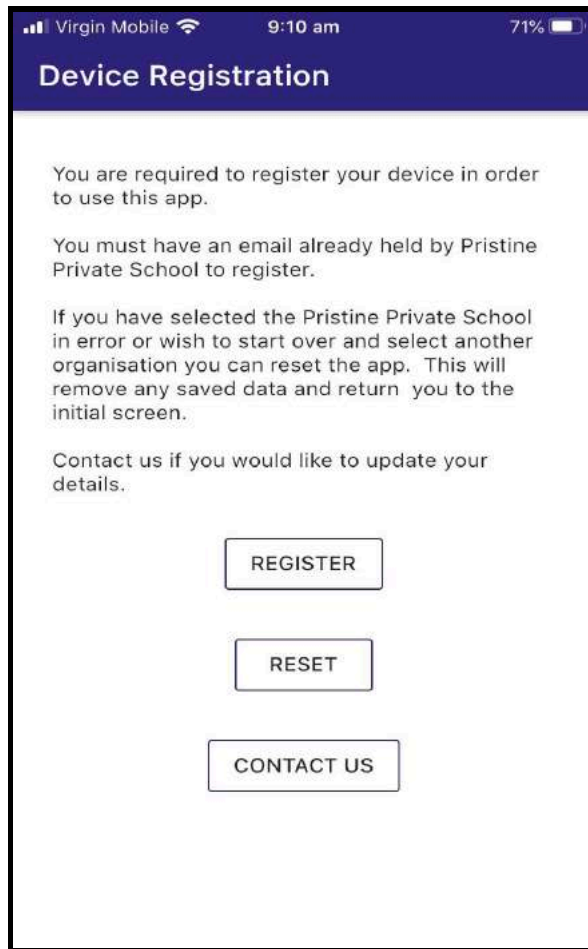
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Step 2: You will then be taken to the following screen, click [Register](#).



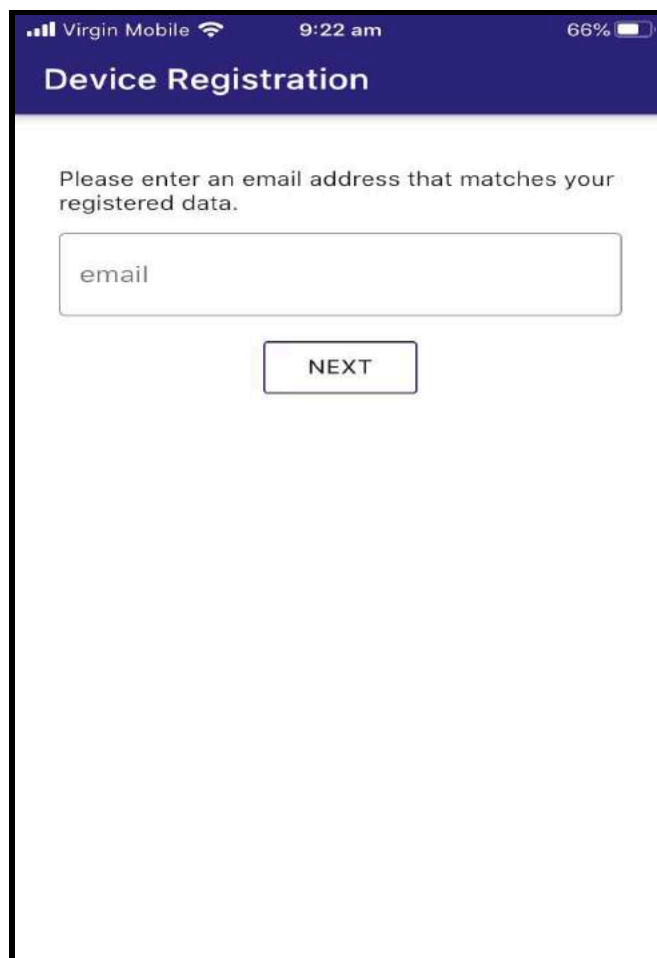
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Step 3: It is recommended to use your email address while registering.



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Step 4: Now enter your email address and click [Next >](#)



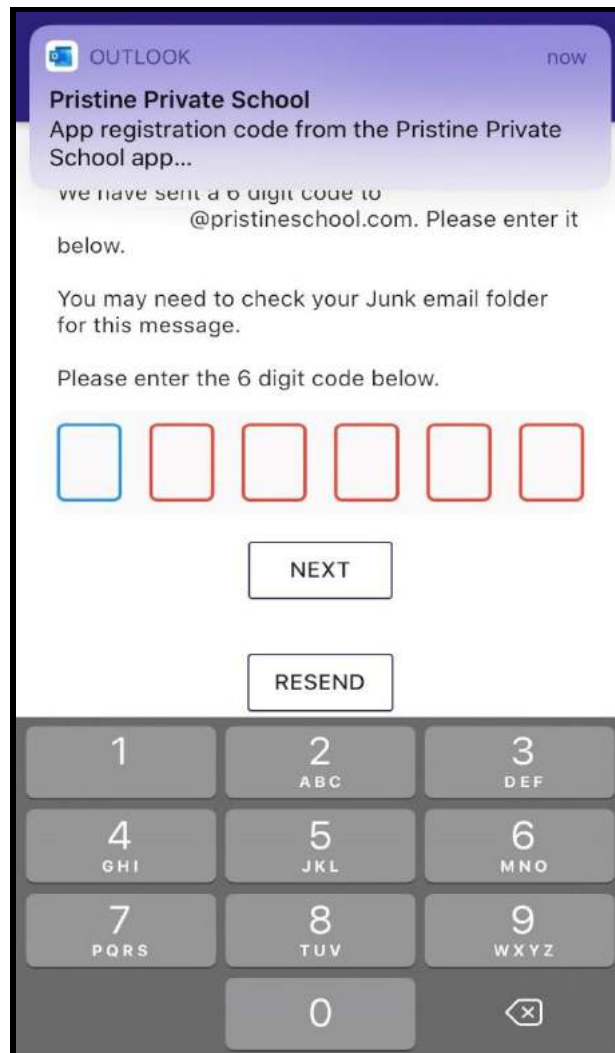
The screenshot shows a mobile application interface for device registration. At the top, the status bar displays 'Virgin Mobile', signal strength, Wi-Fi, the time '9:22 am', and a battery level of '66%'. Below the status bar is a dark blue header with the text 'Device Registration'. The main content area has a white background and contains the instruction: 'Please enter an email address that matches your registered data.' Below this text is a text input field with the placeholder text 'email'. At the bottom center of the form is a rectangular button labeled 'NEXT'.

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Step 5: As long as the email address you have entered matches the one, we have on the school system you will now receive an email with a 6-digit code.

We advise you to check your Inbox/Junk/Spam folder to access this code.

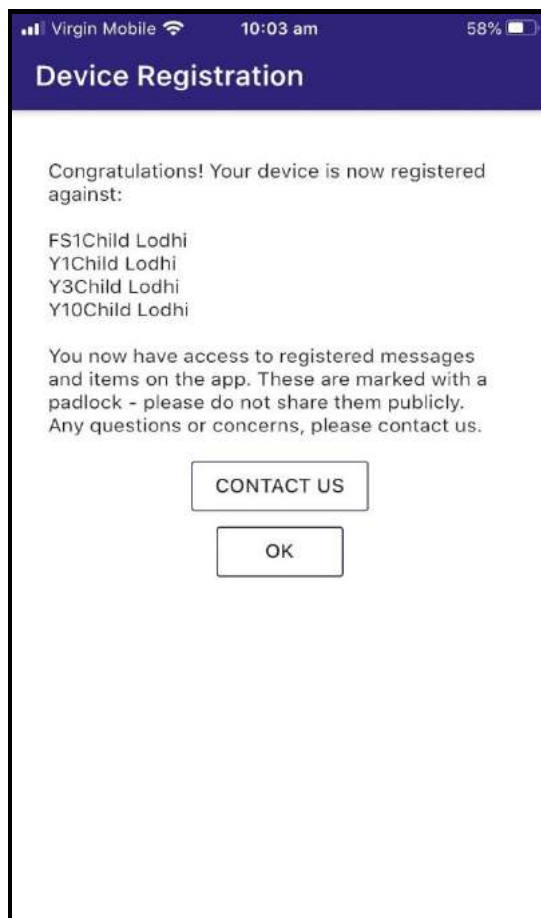
Enter this code into the app and click **Next>**.



The image shows a screenshot of an Outlook mobile app interface. At the top, it says "OUTLOOK" and "now". The sender is "Pristine Private School" and the subject is "App registration code from the Pristine Private School app...". The body of the email says: "we have sent a 6 digit code to [redacted]@pristineschool.com. Please enter it below." Below this, it says "You may need to check your Junk email folder for this message." and "Please enter the 6 digit code below." There are six input boxes for the code, with the first one highlighted in blue. Below the input boxes are two buttons: "NEXT" and "RESEND". At the bottom is a standard numeric keypad with letters for letters and a backspace key.

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Congratulations! Your device is now registered, click **OK** and you will be taken back to the home screen.



You may download the app onto multiple devices but will need to install separately on each one.

Key Tips

1. Start by visiting the Settings page (see right, reached via 'More' tile on Home page) and turn on the year groups you are interested in. The app will then alert you to relevant messages in these categories.
2. Please leave the Urgent alerts category turned on. This is for urgent and whole school messages that everyone needs to see.
3. The "Timeline" tile contains a record of the alert messages you have been sent by the school. The circular counter on the app shows how many unread messages you have.
4. It is a good idea to close the app when not in use. This allows content to refresh and you will not miss anything urgent since alert messages will pop up on your phone even when the app is off.
5. You can find a more detailed guide to navigating the app in the "Information" section of the app itself.